



PROCEDURE B-5

SUBJECT: BELL TIME CHANGES

HPSTS in the provision of transportation services may need to respond to various situations which arise, including:

- Responding to principal needs in the management of the School
- Streamlining time on the bus
- Creating efficiencies

In responding to these situations, HPSTS is able to work in consultation with the Partner Boards to adjust bell times by up to 10 minutes either way.

If a bell time adjustment in excess of 10 minutes is required, the HPSTS General Manager will consult with the appropriate Superintendent and advise the impact of such a change and any associated costs. If a joint decision is made to change the bell times, sufficient lead time will be given to allow complete communication with the School community/communities affected.