



## PROCEDURE C-1

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### SUBJECT: CHILD SAFETY SEATS

Legal Reference: Section 106 and Regulation 613 of the Highway Traffic Act and Ontario Bill 73

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Purpose: To establish a set of procedures for proper Child Safety Seat use.

#### Procedures:

1. The Ministry of Transportation will establish who requires the use of a Child Safety Seat
2. The Principal or designate will determine a student's requirement based on the conditions below
3. The School Board will provide a Child Safety Seat for all eligible students.
4. The School Bus Company shall ensure the Child Safety Seat is installed properly as required by manufacturer's specifications.
5. School Bus Drivers, Monitors/EA's, Parents or Guardians and School Staff work cooperatively together to ensure that the student is properly secured in the Child Safety Seat. It is, by law, the School Bus Driver's responsibility to ensure the student is secured properly.

#### Requirements:

Infants under 9 kg (20-lb.) must be secured in a rear-facing infant Child Safety Seat.

Toddlers 9-18 kg (20-40 lb.) who are about a year old and can also pull themselves unassisted to a standing position should travel in a forward-facing Child Safety Seat secured by both a seat belt (or LATCH/UAS system) and a tether strap, attached to an anchor bolted into the vehicle's frame.

This applies to all School purpose vans, cars and taxis under 10 passengers.